



**Regular Meeting of
The Colfax Public Library Board
June 21, 2022**

President Krista Ottinger called the meeting to order at 5:30 p.m in person.

Attendance

- Members present: Krista Ottinger, Jeanne Herrick, Megan Cormican, Nancy Baumgartner, and Library Director Lisa Bragg-Hurlburt
- Non-members present:

Quorum: A quorum has been established.

Open meeting law: We are in certification of compliance with the open meeting law.

Approval of Agenda

- Jeanne Herrick made a motion to accept the agenda. Nancy Baumgartner seconded the motion. Unanimously approved by the Board.

Approval of Minutes

- Nancy Baumgartner made a motion to approve the minutes from last regular meeting of May 2022. Jeanne Herrick seconded the motion. Unanimously approved by the Board.

Approval of Bills

- Megan Cormican made a motion to approve the bills for May 2022. Jeanne Herrick seconded the approval. Unanimously approved by the Board.

Director's Report

- The new carpet tile squares have been installed! There was a strategic rearranging of the furniture to better suit the Library. The materials ended up costing about \$900 more than expected. This was because the estimate that was given reflected a 10% discount if ordered in March.
- An application for a Community Foundation of Dunn County grant in the amount of \$3,000 was submitted. This would be for a new selection of furniture.
- The Village received a \$500 donation from developer John Fraley because he sold another lot in the new Colfax development. He stated that Board members could direct the funds toward whatever initiative they preferred. A motion was made by Margaret Burcham to give the \$500 to the Library's Summer Program. Annie Jenson seconded it. All Village Board members voted "yes".
- There are a total of 80 children signed up for this year's Summer Reading Program.

Monthly Reports

Village Board Representative—Gary Stene

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County Board Representative— Gary Stene

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School Representative— Megan Cormican

- Summer School started this past Monday, June 20th.
- Students are encouraged to continue reading and taking AR quizzes.
- Note for the future, school is starting earlier this year.

Building Remodel Group Representative—Nancy Baumgartner:

- No meeting took place for June. A joint meeting will be held with the Restoration Group in August.

Current Business

- Discussion of Chapter 3 Trustee Essentials: “Bylaws—Organizing the Board for Effective Action”
- Review of current bylaws.

Next Meeting: July 19th at 5:30 P.M.

Adjourn