



**Regular Meeting of
The Colfax Public Library Board
April 19, 2022**

President Krista Ottinger called the meeting to order at 5:30 p.m in person.

Attendance

- Members present: Gary Stene, Claudia Kressin, Eve Suckow, Krista Ottinger, Jeanne Herrick, and Library Director Lisa Bragg-Hurlburt
- Non-members present: N/A

Quorum: A quorum has been established.

Open meeting law: We are in certification of compliance with the open meeting law.

Approval of Agenda

- Gary Stene made a motion to accept the agenda. Jeanne Herrick seconded the motion. Unanimously approved by the Board.

Approval of Minutes

- Gary Stene made a motion to approve the minutes from last regular meeting of March 2022. Jeanne Herrick seconded the motion. Unanimously approved by the Board.

Approval of Bills

- Gary Stene made a motion to approve the bills for March 2022. Claudia Kressin seconded the approval. Unanimously approved by the Board.

Director's Report

- The water fountain in the hallway is operational again.
- The maintenance contract for the old copy machine was cancelled due to the discovery that parts are no longer available to service the machine. The rest of the ink will be used and then the machine will be retired. There is a new copy machine that is working well.
- The 2021 infographic Director Lisa Bragg-Hurlburt made showing the high circulation numbers was shared with the Village Board. Director Lisa Bragg-Hurlburt also did an interview in the Messenger and will report to the County Board in May.

Monthly Reports

Village Board Representative—Gary Stene

County Board Representative— Gary Stene

- There are nine new County Board members.

- The County Board Chair, David Barlett, lost his seat in the election. After the Library Board meeting, Gary Stene will attend a County meeting where the new County Chair will be elected. Gary Stene is running for Vice President of that Board.
- This is a time of transition for the County because there are lots of new members; our two biggest library advocates, Jim Anderson and Jim Tripp, are retiring; and three key county managers are also leaving. Gary Stene notes that it is important that we work to maintain and/or establish public library supporters in this changing county landscape.

School Representative— Megan Cormican

Building Remodel Group Representative—Nancy Baumgartner:

- In total there is \$104,245.45 in the Elevator Fund.
- Chad Lewis program went well with about 40 people in attendance, despite the time conflict with Spotlight Night at the school.
- LeAnn Ralph is donating the cost of printing for some commemorative post cards that will be sold as a fundraiser.
- Recently, the group has been working on grant writing strategy.

Current Business

- Library Director Lisa Bragg-Hurlburt is finding bids for new carpet installation. The project is estimated to cost between \$5,000-\$6,000.
- The updated Circulation Policy with fine-free status was motioned for approval by Eve Suckow. Claudia Kressin seconded the motion. Unanimously approved by the Board.
- Discussion of Chapter 2 of Trustee Essentials, “Who Runs the Library?”

Next Meeting: May 16 at 5:30 P.M.

Adjourn