



**Regular Meeting of
The Colfax Public Library Board
February 15, 2021**

President Krista Ottinger called the meeting to order at 5:35 p.m.

Attendance

- Members present: Nancy Baumgartner, Gary Stene, Claudia Kressin, Krista Ottinger, and Library Director Lisa Bragg-Hurlburt
- Non-members present: N/A

Quorum: A quorum has been established.

Open meeting law: We are in certification of compliance with the open meeting law.

Approval of Agenda

- Gary Stene made a motion to accept the agenda. Claudia Kressin seconded the motion. Unanimously approved by the Board.

Approval of Minutes

- Gary Stene made a motion to approve the minutes from last regular meeting of January 2022. Claudia Kressin seconded the motion. Unanimously approved by the Board.

Approval of Bills

- Claudia Kressin made a motion to approve the bills for January 2022. Gary Stene seconded the approval. Unanimously approved by the Board.

Director's Report

- The library resumed in-person programming in February. We're having a book sale in the hallway. Lisa spoke to the Women's Club at the Grapevine on Feb. 7. The library is promoting Teen Sexual Assault Awareness month in conjunction with Stepping Stones (through a book display and informational brochures in the YA area). We are going to be an emergency food distribution center for Stepping Stones, as well, because they are discontinuing the pop-up pantry at the bowling alley. The library is celebrating Black History month with book displays. And we are now a distribution point for N-95 masks (Dunn County Health asked if we would do that).

Monthly Reports

Village Board Representative—Gary Stene

- Gary Stene expressed appreciation to the Village Board for the good working relationship between the Village Administrator and the Library Director. Thinks this is very positive for the village.

County Board Representative— Gary Stene

- Supervisor Jim Tripp is retiring. He is a long-time advocate for libraries, very knowledgeable, and he will be missed.

School Representative— Megan Cormican

- There is no school on Friday, February 15 and Monday, February 21.
- Conference began yesterday, Monday, February 14 and will resume on Thursday, February 17.

Building Remodel Group Representative—Nancy Baumgartner:

- The group did not meet in February, but the library has received more donations for the Elevator Project recently (Lisa reports we received an additional \$2,204 this past week).

Current Business

- 2021 Annual Report: Circulation of (physical materials) went up over 21% from the previous year. The circulation of children's materials went up almost 24%. Lisa looked back at data from the last 20 years and found that circulation is now at its highest point in 20 years. Adult readership has decreased, but family readership of children's materials has increased.
 - In 2001 children's circulation was 35% of the total circulation. Today children's circulation is 57% of the total circulation.
 - Our cost of circulation went down in 2021 by 45 cents a transaction, and we had a pretty low cost of circulation in 2020... we had the 3rd lowest cost of circulation in the entire library system. Lisa will analyze 2021 data to see if the lower cost of circulation in 2021 was system-wide.
 - Wireless internet usage went up almost 51% in 2021, from what it had been at in 2020. So more people are using our free wifi than ever before.
 - Circulation to non-residents in Dunn County (people who don't live in the village but live in the surrounding townships) increased 24%. This means the county portion of our funding will increase proportionately.
 - Gary made a motion that the Library Board accept the 2021 Annual Report, as presented by Lisa. Claudia seconded it. The 2021 Annual Report was approved unanimously.

Next Meeting: March 22 at 5:30 P.M.

Adjourn